

# January Regular Board Meeting - 2024 Minutes

Shanel Valley Academy

Jan 18, 2024 at 5:00 PM PST

@ Add Zoom Link

## **Attendance**

### **Present:**

Members: Leslie Barkley, Amy Frost, Bessie Glossenger, Noshie Merlin, Melea Meyer (remote)

Attendance above reflects closed session roll-call.

#### I. Land Acknowledgment and Moment of Silence

##### **In Solidarity**

We of this Academy, named after the Principal Local Indigenous Village of Shanél, acknowledge with honor the Shóqowa and Hopland People on whose traditional, ancestral, and unceded lands we work, educate and learn and whose historical and spiritual relationship with these lands continues to this day and beyond.

#### II. Call to Order

Meeting called to order at 5:14PM

#### III. Roll Call

Roll call shows all 5 members in attendance, 4 in-person and 1 member a via Zoom (who is out of town for work- related travel). Quorum met.

## **Attendance**

### **Present:**

Members: Leslie Barkley, Amy Frost, Bessie Glossenger, Noshie Merlin, Melea Meyer (remote)

#### IV. Adoption of the Agenda

Motion to adopt the agenda was made by Board member Barkley and seconded by Member Glossenger

##### **Motion:**

Motion to approve agenda as written

Motion moved by Leslie Barkley and motion seconded by Bessie Glossenger. Passed by roll call vote: Meyer: Aye; Barkley: Aye; Glossenger: Aye; Merlin: Aye; Frost Aye.

#### V. Public Comment Regarding Closed Session Items

No comment, no members of the public present.

##### A. Closed Session

Closed session began at 5:17pm

1. Public Employee Discipline/Dismissal/Release  
Board member Glossenger and Board President Frost were appointed to investigation
2. Public Employee Employment: Principal Evaluation  
No action taken.
3. Public Employee Employment: Community Schools Director Evaluation  
No action taken.
4. C. Public Employee Employment: Business Manager Evaluation  
No Action taken.
5. Public Employee Employment: Certificated Position  
Stipend agreement approved.

**Motion:**

Motion to approve certificated stipend in the amount of \$960

Motion moved by Leslie Barkley and motion seconded by Bessie Glossenger. Passed by roll call vote: Meyer: Aye; Barkley: Aye; Glossenger: Aye; Merlin: Aye; Frost Aye.

6. Public Employee Employment: Classified Position  
No action taken

VI. Introductory Items

A. Reconvene in Open Session

Reconvened in open session at 6:40pm

B. Report Out from Closed Session

No action taken on Principal evaluation, CSD evaluation and Business manger evaluation. President Frost and member Glossenger were appointed to investigation - agenda item V.A.1. A stipend in the amount of \$960 was approved by roll call vote for certificated staff, vote: 5 aye.

VII. Public Comment & Announcements on Non Agenda Items

*This portion of the meeting is reserved for persons wishing to address the Board on items not on the agenda. Although the Board of Directors may briefly respond to statements or questions, under state law, matters presented under this item cannot be discussed or acted upon by the Board at this time. Individual public comments are limited to 3 minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board reserves the right to mute or remove a member of the public if comments or actions disrupt the Board meeting.*

VIII. School Updates & Community Announcements

Thank you for community members, staff and teachers present today!

A. Principal's Report

5&6th grade won the marshmallow challenge and chose extra recess as their reward. Play works is taking off during recess and afterschool. Staff are really doing well with implementing the games and students love it. More to follow later in the agenda.

#### B. Community School Director Report

Expanded Learning team is coming together, PBIS behavior management is working. Some decrease in attendance has been happening, and the team has been brainstorming changes to the program to attract more engagement.

The Community Engagement Initiative is going well, we are getting ready to do a community survey to support updating goals.

Linda is working on establishing some parent education classes (Spanish, ESL, Parenting ).

Parenting classes will start in march, flyers will be coming out soon.

Annual Health Fair is 3/16 from 9-12am. Julie and Linda are working with partners to get partners and volunteers on board.

#### C. Preschool Report

Parent teach conferences have concluded. The preschool furnishes a survey to families and there was a lot of positive feedback.

MCOE preschool consortium lead (Kristin Hills) came for a visit and observed the program from 8am-12noon. She had positive feedback and established timeline for support fro student in need of services and accommodations for special needs (provided through UUSD. Thank you.).

Being part of the consortium has been a big help. We already have a waiting list for next year and confirmation that current families will re-enroll, so we will see some growth next year. We are now getting request for a toddler program from families in the community.

Still in search of a lead teacher, our sub is working out in the meantime. Families and students have warmed up to her.

#### D. PAC/ELAC Report

**PAC:** The craft fair raised \$544.81 this year (slightly lower than last year's total of \$548.44), Michaela worked hard to get everything set up and Lucia was a huge asset to the event. Everyone loved her food, and it was a big attraction.

Families loved the lantern walk and appreciated having some seating options at Winter Sing. They began planning for May Spring event and decided to avoid the Cinco De Mayo dates to avoid conflict with the firehouse BBQ and other community events. Tentative date is now April 27 to kick off our event before the rest of the local community does their Cinco De Mayo Event. Thank you Katie Cooper for the PAC report!

**ELAC:** Next meeting is next week, no updates since last month. Linda shared that the ELAC has decided to open up the meeting to preschool parents, to help open up the group and build connections with future SVA families Dinner is always offered at the ELA meeting, and a Zoom link will be available for anyone who cannot attend in person. They will be presenting a video about how to communicate with your child's teacher.

Thank you Julie Alvarez and Linda Jacinto for the ELAC report!

La próxima reunión es la próxima semana, no hay actualizaciones desde el mes pasado. Linda compartió que ELAC ha decidido abrir la reunión a padres de preescolar, para ayudar a abrir el grupo y construir conexiones con futuras familias de SVA. La cena siempre se ofrece en la reunión de ELA y habrá un enlace de Zoom disponible para cualquiera que no pueda asistir. en persona. Presentarán un video sobre cómo comunicarse con el maestro de su hijo.

¡Gracias Julie Alvarez y Linda Jacinto por el informe de ELAC!

**Student/ Teacher experience:** Megan Walker reported that our new 1st grade teacher is doing great, students and staff love her and she is a great addition to the team. Project-based learning time observations are beginning next week and students are selecting projects related

to the theme CLIMATE. Classes are taking the broad theme is a variety of different directions. Thank you Mrs Walker for the update!

#### E. Community Updates & Announcements

No additional community announcements.

#### IX. Financial Updates

State budget update was announced by Newsom last week. The governor proposed his initial budget and will go through negotiations until May and signed in June. Current updates reflect the very beginning of the process. See attached Board meeting budget presentation for more detail. Highlights include:

- .76% COLA for public institutions, the lowest COLA since LCFF was established more than a decade ago.
- Withdrawals will be made from the Rainy day fund to total 4.5B over two year. Leaving \$4B in the fund in 2026. This could have an impact on LCFF funding and programs supported by Block Grants, nutrition.
- No deferrals were proposed, which is good for us.
- The lower COLA affects our multi-year projections.

 [SVA - January Board Meeting Presentation 01.18.24.pdf](#)

 [SVA - FY24 November Financials 01.17.24.xls](#)

 [SVELC \(Preschool\) - FY24 November Financials 01.17.24.xlsx](#)

#### X. Review and Possible Approval - Conflict of Interest Policy

As the result of our current audit for our Public Charter Schools Grant Funding. We are required to adopt a conflict of interest policy. These policy goes beyond the required code by stating more specifics about how we address conflicts of interest, and how we track accountability (Form-700), and defines conflict of interest in more detail than our prior policy. It requires that all Board members and the leadership team to sign and date this policy. If the Board approves the policy. We request that everyone fill out and send the policy to Amy by tomorrow.

 [Conflicts of Interest Policy \(4894-1407-7848.v2\)\[5\].pdf](#)

##### **Motion:**

COI policy reviewed and approved.

Motion moved by Leslie Barkley and motion seconded by Bessie Glossenger. Passed by roll call vote: Meyer: Aye; Barkley: Aye; Glossenger: Aye; Merlin: Aye; Frost Aye.

#### XI. Review and Possible Approval - 22-23 School Accountability Report Card (SARC)

Principal McCullough presented the School Accountability report card, and explained what is in the plan. The Board reviewed the document and Principal is requesting approval. The deadline for submission is 2/1/2024, if any changes are needed/requested. Leslie Barkley and Amy requested two narrative changes.

 [SVA 2022-23 SARC \(published in 2024\) \(1\).pdf](#)

**Motion:**

Motion to approve the SARC with a few minor edits suggested by board members (date on pg 26 and Board composition on page 21)

Motion moved by Melea Meyer and motion seconded by Bessie Glossenger. Passed by roll call vote: Meyer: Aye; Barkley: Aye; Glossenger: Aye; Merlin: Aye; Frost Aye.

XII. 2023-2024 Mid Year LCAP Presentation

Principal McCullough presented the mid-year LCAP report. The LCAP outlines our expenditures and programs tied to our Local control and Accountability Funding. The Goals outlined in the LCAP reflect 8 state priorities for public schools in California. Highlights include:

- Limited gains in student achievement, some minor gains but still not quite at our goal
- Several small student subgroups mean much of the student data is not publicly available.
- EL, SED, and Special education students have seen the most improvements, showing positive effects of focusing on equity multiplier funding
- Math achievement improved or stayed the same at all groups
- Chronic absenteeism improved significantly 22%
- 0% suspension rate continues to be a bright spot.
- LCAP surveys reflect that a large majority (74-90%) students, families and staff feel safe at school and connected to school
- Small shift from data year 1 and 2 showed decrease in staff satisfaction.
- Increased engagement rate for families is the goal for this year - the board suggested various ways to increase engagement including lesson learned from CEI (grow sourced grass roots (tell a friend) small incentives, raffle, paper surveys at pick-up and drop off, giving staff paid time to fill it out.)
- Community engagement events are already at 9 so far this year. Our goal is 10 per year, so we are on track to exceed that goal.

Thank you Kristi (and EdTec) for supporting out ongoing LCAP process.

 [Draft SVA- LCAP Mid Year Report Slides 2023-24 \(LO 1.8.24\).pdf](#)

XIII. Review and Approval - Appointment of Board Treasurer

Our treasurer seat has been vacant since Sonny stepped down. Duties include overseeing the fiscal health of the school and attending weekly (1-hr) fiscal meetings with EdTec. Noshie Merlin nominated Leslie Barkley. Leslie Barkley has volunteered to step up to the role. Thank you Treasurer Barkley!

 [Resolution to Appoint Board Treasurer.pdf](#)

 [Resolution to Appoint Board Treasurer.doc](#)

**Motion:**

Motion to appoint Member Barkley as Board Treasurer

Motion moved by Bessie Glossenger and motion seconded by Amy Frost. Passed by roll call vote: Meyer: Aye; Barkley: Aye; Glossenger: Aye; Merlin: Aye; Frost Aye.

XIV. Review and Possible Approval - Line of Credit Extension with Savings Bank of Mendocino County

Line of Credit is with SMBC matures on 1/23/24. Amy recommends that the Board vote to extend the LOC as it supports our cycling of reimbursable grant funds - you have to spend the funds before CDE reimburses. LOC will remain at \$250,000, and have the ability to draw up or pay down depending on need. SVA debt schedule will remain the same. Board Member Barkley would need to be included on all Bank and LOC documents Amy shared.

 [Resolution to Extend LOC.pdf](#)

 [Authorized signatory 2024.pdf](#)

 [Authorized signatory 2024.doc](#)

 [Resolution to Extend LOC.doc](#)

**Motion:**

Motion to approve the one-year extension

Motion moved by Bessie Glossenger and motion seconded by Barkely. Passed by roll call vote: Meyer: Aye; Barkley: Aye; Glossenger: Aye; Merlin: Aye; Frost Aye.

XV. Discussion - Benchmark Assessments for Student Performance Data Analysis

Principal McCullough has been digging into our iReady data and learning more about the resources available to support growth and development of math and reading proficiency. Teachers are posting growth charts on their walls and students enjoy being able to see their own progress. The school has completed diagnostic 1 & 2 at this point in the year. September is the baseline assessment, which results in two goals, base goal and stretch goal.

We adjusted the timeline to implement the four diagnostic testing windows and time them effectively related to CAASP and other important dates in the school calendar.

Kristi offers a variety of accommodations for students who need different testing environments.

Kristi is finding that the comparison reports are more helpful for understanding the data and is working to understand the data more deeply and working with teachers to use the data effectively with teachers and students.

Several ideas for accelerating learning and supporting continued growth of comfort and social emotional learning goals on campus.

XVI. Consent Agenda

Consent agenda includes MOU to complete and include that California Healthy Schools survey, which we will implement to fulfill our responsibility to include school climate data in our LCAP and Community Engagement Initiative reports, data will also be used in overall school improvement efforts. Consent agenda also includes board minutes from December.

**Motion:**

Motion to approve the consent agenda

Motion moved by Leslie Barkley and motion seconded by Melea Meyer. Passed by roll call vote: Meyer: Aye; Barkley: Aye; Glossenger: Aye; Merlin: Aye; Frost Aye.

A. Approval of MOU's and contracts

MOU outlines data privacy agreement and cost to implement the CA healthy kids survey in 2024

 [CaSCHLS Admin MOU School 23-24 \(1\) \(1\).pdf](#)

B. Review Approval of Minutes

Board Minutes from 2 December board meetings.

XVII. Adjournment

Meeting adjourned at 9:38PM